



NCPRO

NC Pandemic Recovery Office

ARPA State Fiscal Recovery Funds

State Agency Working Group

January 20, 2022

Agenda

1. US Treasury Final Rule
2. Overview of Procurement Rules
3. Steps in SFRF Process for State Agencies
 - Plan templates
 - MOUs
 - Financial processes
4. Monitoring Responsibilities
5. Next Steps
 - Grants management training from UNC SOG – February 21-25, 2022
 - PANGRAM/SAP system training to be included
 - Other questions?

NCPRO Contacts by Agency and Fund

Agency	Funding Sources	NCPRO Contact	Email	Phone
AOC, DPS, NCGA, DOI, DOT	SFRF	Heather Laffler	Heather.laffler@osbm.nc.gov	919-816-7983
External entities	CRF, SFRF	Laura Jimenez	Laura.jimenez@osbm.nc.gov	919-441-0973
DHHS, NCHFA, NCORR (ERA only)	SFRF, ERA, HAF	Tara Fikes	Tara.fikes@osbm.nc.gov	984-227-5340
DOR, DOA, DNCR, DACS	SFRF, LFRF	Nate Halubka	Nate.Halubka@osbm.nc.gov	919-437-6006
UNC, NCCCS, DPI	SFRF, GEER	Adam Shull	Adam.shull@osbm.nc.gov	919-737-3517
Commerce, DIT, DEQ	SFRF, CPF, EDAT	Marquis Crews	Marquis.crews@osbm.nc.gov	984-960-7056

SFRF – State Fiscal Recovery Funds (ARPA)

LFRF – Local Fiscal Recovery Funds (ARPA)

CRF – Coronavirus Relief Funds (CARES)

ERA – Emergency Rental Assistance (CRRSA and ARPA)

HAF – Homeowners’ Assistance Funds (ARPA)

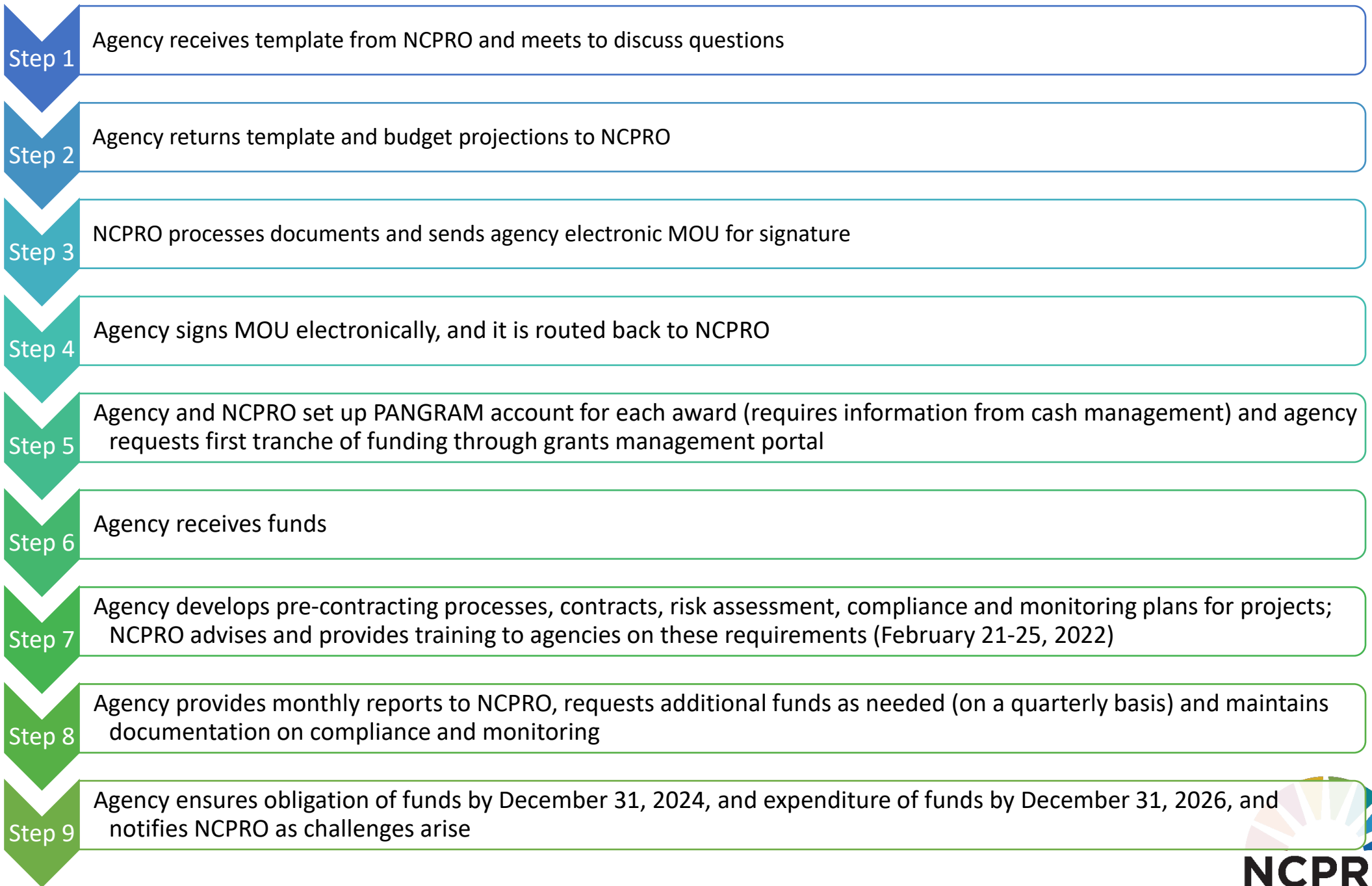
GEER – Governor’s Emergency Education Relief (CARES and CRRSA)

EDAT – Economic Development Administration Tourism (ARPA)

CPF – Capital Projects Fund (ARPA)



Overview of SFRF Process



Please note that budget certification must be complete before step 6 commences

MOU Process

- Expect to see MOUs in late January between agencies and NCPRO
- ARPA/SFRF funds are to the State of NC, as appropriated in budget to agencies—so all are "prime recipients"
- NCPRO was created for monitoring, oversight, reporting and accounting, disbursement of funds (by OSBM) "upon justification"
- So, MOU will outline compliance expectations for
 - *Managing cash flow needs/forecasting*
 - *Financial and reporting elements and formats (including UST and NCGA)*
 - *Federal grant administration under 2 CFR 200*
 - *State grant administration to certain subrecipients under 09 NCAC 3M*

Financials

- **Agencies Establish Budgets**
 - *Follow OSBM Guidelines (11/19/2021 Memo)*
 - *No comingling of funds*
 - *Line-item budgets based upon performance plans*
- **Identify Funding Needs in Performance Templates**
- **Funding Considerations:**
 - *Cash Management*
 - *Funding Availability*
 - *Timing of Project Implementation Steps*
 - *Justification (Initial and on-going)*
- **Issuance of Funding**
 - *(All payment set-up information is required)*
 - *On-Going Quarterly Process; Request through NCPRO Grants Management Portal*
 - *Updated funding needs*
 - *Current Performance/Financial Reporting*
 - *Assurance of all ongoing compliance reviews and monitoring procedures*

What pre-award and monitoring steps are required of state agencies?

1. Pre-award requirements

- Agreements or contracts with sub-recipients
- Check suspension and debarment list
- Identify compliance issues and assess risk
- Other contract provisions (federal and state requirements)

2. Monitoring

- Reporting requirements (performance and financial management)
- Control guidelines
- Documentation
- Specific written procedures

State Agency Training

Save the Dates for our upcoming
training during the week of
February 21, 2022 – February 25, 2022



Overview of State Agency Training

Day 1

- Introduction & Overview of Course Agenda
- Focus on Federal Funding Sources
- Budgeting & Reporting

Day 2

- Grants/Appropriations to Local Governments and Other Entities from Federal Funding Sources: Subawards
- Subaward Samples

Day 3

- Grants/Appropriations to Local Governments and Other Entities from Federal Funding Sources: Procurement and Conflicts of Interest
- Performance Measurement & Outcomes