Please follow these instructions to transfer information into the new Subaward Attachment.

The previous version of the attachment can continue to be used if it meets your needs. This version of the subaward attachment (Version 3) is used to record all transfers between the agency and subrecipients through the lifespan of the SFRF project.

Step 1: Download Version 3 of the Subaward Attachment from the NCPRO website:

https://ncpro.nc.gov/guidance/reporting-information-and-resources



Step 2: Transfer subrecipient information from previous subaward into the new document

-In the "Subrecipients" tab, highlight all rows with entered information. Then, paste the information into the new version of the subaward attachment.

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Step 3: Transfer subaward information from previous subaward into the new document

-In the "Subawards" tab, highlight all rows with entered information. Then, paste the information into the new version of the subaward attachment.

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Step 4: Once subaward information has been transferred, the Certification Tab will automatically update the Tracking Table. Fill out the rest of the Tab with required information (highlighted in yellow)

Quarterly	Total Reported Suba	ward
Tracking	Amounts ≥ \$50,0	00
2022 Q2	\$	-
2022 Q3	\$	-
2022 Q4	\$	-
2023 Q1	\$	-
2023 Q2	\$	-
2023 Q3	\$	-
2023 Q4	\$	-
2024 Q1	\$ 80	0,000.00
2024 Q2	\$	-
2024 Q3	\$	-
2024 Q4	\$	-
2025 Q1	\$	-
2025 Q2	\$	-
2025 Q3	\$	-
2025 Q4	\$	-
2026 Q1	\$	-
2026 Q2	\$	-
2026 Q3	\$	-
2026 Q4	\$	-
TOTAL	\$ 80	0,000.00

This chart auto-populates. Do not overwrite.

SFRF Award/Agreement Number*	Agency Name	Subaward Reporting Attachment version 3.0	ONLY FOR USE REPORTING
Site Award/Agreenene Namber	Ageney Hame	Released February 19, 2025	REVENUE REPLACEMENT PROJECTS
		heleuseu rebruury 13, 2025	NEVEROE NEPERCEMENT PROJECTS
Reporting Month [^]	Date of Submission	Subawards ≥ \$50,000 (Current)	Subawards ≥ \$50,000 (Cumulative)
Sep (22)		-	800,000.00
Information about person submitting th	his report.		
Name	Title	Email	Phone Number
	THE .		
Input highlighted cells.	1		
Do not alter any other cells.			
	,		
Recipient Comments and Notes:	1		
]
]
			1
Notes:			
* Assigned by NCPRO on SFRF award agreement	ent.		
-		prior to the start of the current month that have	
not previously been reported will be reported entries. DO NOT DEL		Refer to the note below about how to amend	
previously reported entries. DO NOT DEL	ETE OR ALTER PREVIOUSLY REPORTED	INFORMATION. SEE BELOW.	

AMENDING PREVIOUSLY REPORTED INFORMATION: To amend previously reported information, provide a new entry for the current reporting period reporting the net value of the change. For example, if a subaward amount was reduced by \$2,000, make a new entry for the current reporting period using -2000 in the applicable subaward obligation amount field. Refer to NCPRO Reporting Handbook or contact your NCPRO grants contact for further information.